

Team Leader, Audit (ASO8)



Government
of South Australia

Department for Infrastructure
and Transport

Role statement

Organisational alignment

Division: People and Corporate Services
Directorate: Legal, Commercial & Assurance Services
Section: Assurance and Executive Services / Audit

Reporting relationships

Reports to: Manager, Contracts, Policy and Compliance
Direct reports: 3 FTEs

Role overview

The Team Leader, Audit is accountable to the Manager, Contracts, Policy and Compliance for the management and delivery of an integrated, enterprise-wide audit function designed to improve operational integrity, maintain a competitive business environment, and mitigate the department's exposure to risk.

The Team Leader is expected to draw on very high levels of expertise and experience to lead the internal audit function, develop internal client and external stakeholder relations and mentor, guide and supervise team members.

Further information about the Department can be found at: <https://www.dit.sa.gov.au/about-us>

Our values

We pride ourselves on applying these values to our day-to-day interactions and individual performance. They shape our approach to achieving our strategic agenda.



Collaboration

We work together as one team to serve our customers.



Honesty

We are honest, open and act with integrity.



Excellence

We commit to excellence in everything we do.



Enjoyment

We enjoy our work and recognise our success.



Respect

We respect, understand and value the people we serve.

Key outcomes required of the role

- Plan, organise, direct, and evaluate the effective and efficient delivery to the annual audit program and a range of complex and critical programs, projects, systems and/or services that are consistent with agency and whole of government strategies, policies and priorities including leading and managing change.
- Exercise original thinking, significant levels of independent judgement to lead, influence and motivate staff, clients, and others in achieving difficult and sometimes conflicting objectives.
- Apply strategic thinking and partner with stakeholders to resolve issues with innovative solutions that are consistent with the Department's strategic objectives and national and international developments.
- Create and contribute a high standard of customer service for internal and external clients, quality management and enterprise assurance management.
- Management of high-level critical research and analysis of complex and sensitive issues and/or policies.
- Engage with business areas to formulate and evaluate policies and practices that influence the strategic direction on key corporate issues, position the organisation to meet future challenges and enable the achievement of the Directorate's goals and objectives.
- Contribute to a safe, diverse, and healthy work environment free from discrimination and harassment by working in accordance with our values, legislative requirements, the Code of Ethics for the South Australian Public Sector, equal employment opportunity and departmental human resource policies, including Work Health Safety and Wellbeing requirements.

Special conditions attached to the role

- A National Police Check (NPC) is required prior to employment in the Department for Infrastructure and Transport which must be renewed every three years.
- Some out of hours and weekend work may be required.
- Some intra / interstate travel may be required.

Educational qualifications / licenses

- Relevant tertiary qualification or equivalent experience is highly desirable.
- Postgraduate qualification e.g. CA, CPA, CIA, or a similar audit qualification is highly desirable.

Technical capabilities

- Nil.

Person capabilities

[Our Capability Framework](#) describes the core capabilities, behaviours and skills required for us to meet our strategic objectives and be a modern public sector, attracting, developing and retaining the best talent. The framework is constructed around five categories of capability; personal attributes; building relationships; achieving results; leadership and growth; and performance enablers.

Refer to our framework for the detailed capabilities required for this stream. This role is classified as:

Stream 3: Senior leader

Stream 3 roles would typically consist of team and senior leaders, senior team members and those with technical specialty (indicative classifications include ASO7-8, LE5, PO4-6, MAS3).

Key selection criteria

The criteria outlined below are drawn from the most significant requirements of the person capabilities (from Our Capability Framework) and technical capability, professional knowledge and experience to be addressed in your application having consideration of the role overview and key outcomes.

- Delivers customer focused and strategically aligned services and practices, articulating complex concepts through timely and concise verbal and written communications, and engaging with stakeholders to successfully negotiate sensitive matters.
- High level experience in leading, motivating and influencing staff, driving, and evaluating work objectives for improved service performance across strategically aligned functions.
- Demonstrates ability to work under broad Agency directions, determine goals and priorities, act with urgency, successfully lead and implement solutions and change and risk management initiatives across an organisation.
- Highly developed knowledge of the discipline, related issues, risks, trends, and directions associated with the assigned services, systems and/or programs including an understanding of social, economic, and commercial considerations.
- Highly developed analytical and problem-solving skills, including expertise in advising on and developing specialist and innovative solutions, processes and/or discipline related policies.
- Highly developed interpersonal and communication skills that demonstrate commitment to customers, advanced writing ability in delivering clear and concise advice appropriate to the audience and successful negotiations and conflict resolution outcomes.
- Shows respect for diverse backgrounds, experiences and perspectives including that of Aboriginal and Torres Strait Islander people. Values diversity of thought.
- Shows genuine care for the safety and wellbeing of self and others.

Approved

Signature: _____ Date: _____

Shakhlo Rasulova, Director, Financial and Procurement Services

People, Culture and Capability Use Only	KNet ID: 17881444	ANZSCO code: 2212	Position number: P54510
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